

**Meeting Minutes**  
**SOUTH DAKOTA BOARD OF ACCOUNTANCY**  
Conference Call  
December 5, 2017 9:00 a.m. CST

Chair David Pummel called the meeting to order at 9:00 a.m. Nicole Kasin called the roll. A quorum was present.

**Members Present:** Jeff Strand, Jay Tolsma, Marty Guindon, Jeff Smith, Deidre Budahl, and David Pummel.

**Others Present:** Nicole Kasin, Executive Director, Julie Iverson, Sr. Secretary, Graham Oey, Staff Attorney, DLR and Laura Coome, Executive Director, CPA Society.

Marty Guindon made a motion to approve the agenda. Jeff Smith seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand-yea; Tolsma-yea; Guindon.-yea; Smith-yea; Budahl-yea; Pummel-yea)

Jeff Strand made a motion to approve the October 26, 2017 meeting minutes. Deidre Budahl seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand -yea; Tolsma -yea; Guindon.-yea; Smith-yea; Budahl-yea; Pummel-yea)

Deidre Budahl made a motion to approve the issuance of individual certificates and firm permits through November 29, 2017. Marty Guindon seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand-yea; Tolsma-yea; Guindon.-yea; Smith-yea; Budahl-yea; Pummel-yea)

Marty Guindon made a motion to approve the financial statements through October 2017. Jeff Strand seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand -yea; Tolsma -yea; Guindon.-yea; Smith-yea; Budahl-yea; Pummel-yea)

The Board discussed the CPE extension request for Ray Heetland, Jr.

Marty Guindon made a motion to grant Ray Heetland's request for a 2<sup>nd</sup> CPE extension based on Heetland meeting the requirements of ARSD 20:75:04:10 and the individual will also be subject to a CPE audit. Deidre Budahl seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand-yea; Tolsma-yea; Guindon.-yea; Smith-yea; Budahl-yea; Pummel-yea)

The Board discussed Nick Garry's request for reinstatement of his relinquished certificate.

Marty Guindon made a motion to defer his request for reinstatement of his license to the next board meeting pending payment of the application fee and additional details on CPE taken. Jay Tolsma seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand-yea; Tolsma-yea; Guindon.-yea; Smith-yea; Budahl-yea; Pummel-yea)

Executive Director Kasin discussed her report with an update on the new database, CPE audits, and a recap on the proposed legislation task force meeting. New business: the board discussed the licensure compact language from the Governor's office.

Laura Coome left the meeting at 9:49.

Jeff Strand made a motion to move outside the agenda order and enter into executive session for the deliberative process for peer reviews and an off-site request. Jay Tolsma seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Strand-yea; Tolsma-yea; Guindon.-yea; Smith-yea; Budahl-yea; Pummel-yea)

Marty Guindon left the meeting at 9:56.

The Board came out of executive session.

Jeff Strand made a motion to accept the peer reviews and the off-site request as discussed in executive session. Jeff Smith seconded the motion. A roll call vote was taken. **MOTION PASSED** (Strand -yea; Tolsma –yea; Smith-yea; Budahl-yea; Pummel-yea; Guindon - excused)

Jeff Smith left the meeting at 10:25.

The Board discussed the October 5-6, 2017 AICPA Board of Examiners meeting highlights, the July 21, 2017 NASBA Board of Directors meeting minutes, the NASBA October 27 & 31, 2017 Board of Directors meeting highlights, the approved UAA model rules for CPE, the Executive Summary and Regional Directors Focus Questions October 2017.

The Board answered the NASBA Quarterly Focus questions.

**FUTURE MEETING DATES** (all times CT)

January 8, 2018 – 8:30 a.m. Pierre, SD – Department of Legislative Audit Conference Room

Jay Tolsma made a motion to adjourn the meeting. Deidre Budahl seconded the motion. A roll call vote was taken. **MOTION PASSED** (Strand-yea; Tolsma-yea; Budahl-yea; Pummel-yea; Guindon–excused; Smith-excused)

All business having come before the board was concluded and Chair David Pummel adjourned the meeting at 10:31 a.m.

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David Pummel, CPA, Chair

Attest: \_\_\_\_\_  
Nicole Kasin, Executive Director

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Jeff Smith, Sec/Treasurer